



STREETLAW CENTRE WA INC.

Homeless Persons' Free Legal Advice Clinic

ABN 19 763 280 871

ANNUAL REPORT

For the period 1 July 2011 to 30 June 2012

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Part One – Report of the Management Committee

1. Letter from the Chair

In its third year of operation, Street Law Centre WA Incorporated ("**Street Law**") has had a productive period of consolidation. Street Law has consolidated its relationship with host agencies and law firms and is a real and consistent presence in the community legal sector.

As set out in this Annual Report, Street Law has made a number of significant steps in the development of the organisation and meeting its goal of providing free specialist community based legal services that address the unique needs of people experiencing or at risk of homelessness. These include:

- (a) moving to secondment type model for volunteer lawyers, whereby volunteer lawyers are seconded to Street Law for one day per week, rather than only attending a particular clinic on a particular day and carrying out follow up tasks remotely;
- (b) developing and publishing the Resource Manual for staff and volunteer lawyers, which is a practical guide for staff and volunteer lawyers in relation to the provision of advice, policies and procedures with which lawyers should be familiar and the referral services that may be relevant. The Resource Manual forms the basis of the formal training program which is conducted for all volunteer lawyers twice a year;
- (c) undertaking a governance review process and audit of existing policies and procedures; and
- (d) the commencement of the clinic at Passages Resource Centre, which is particularly directed at youth who are at risk of or experiencing homelessness.

Further detail in relation to each of these items is set out below.

1.1 Funding

Street Law is now three quarters through its three year pilot project funding which comprises an allocation from both the Commonwealth and State Governments through the Community Legal Services Program and the Legal Contribution Trust Fund. The funding is administered by Legal Aid Western Australia.

Street Law's service delivery model relies on the attendance of volunteer lawyers from the various commercial law firms with which it has developed relationships. The volunteer lawyers assist with service provision by attending the legal clinics and Street Law's office. Street Law also relies upon the pro bono services of other private practitioners and members of the WA Bar Association.

Apart from Government funding, Street Law has received financial assistance from King & Wood Mallesons for the production of the Resource Manual.

At this stage Street Law only has guaranteed funding to 31 December 2012 and has been in the process of pursuing further funding options.

1.2 Host Agencies and Law Firms

Street Law's service delivery is conducted through outreach legal clinics. Legal clinics at Ruah Centre, Ruah Community Services, Tranby and Uniting Care West have continued to operate. In the past financial year Street Law has increased its number of operational legal clinics to three with the legal clinic at Passages Resource Centre ('Passages') has commenced in January 2012.

Passages is a joint venture between St Vincent de Paul and the Perth Rotary Club. It is a drop in centre for homeless or street present youth between the ages of 12 and 25 years. Passages' primary function is to act as a referral centre but also offers practical workshops for young people and case management support. Additionally, it offers other services which include crisis accommodation, bathroom facilities, internet access and mail collection.

The legal clinic at Passages operates weekly each Wednesday from 10.30am to 12.00 noon. The collaboration between Street Law and Allens has enabled the successful operation of the legal clinic.

Street Law Centre WA Incorporated

Allens provides volunteer seconded lawyers to attend Street Law offices and the legal clinics and assist with ongoing case work and service provision.

Street Law, with the assistance of funding from King & Wood Mallesons, developed and published a Resource Manual in June 2012. The purpose of the Manual is to provide a practical tool for volunteer lawyers that are seconded to Street Law so that they are able to assist with Street Law's service provision. The Resource Manual also forms the basis of training specifically designed for volunteer lawyers seconded to Street Law.

In July 2012 Street Law provided training to volunteer lawyers from Allens, King & Wood Mallesons and Corrs Chambers Westgarth. The purpose of the training was to induct the volunteer lawyers so that they are able to attend Street Law one day per week on a secondment basis. Street Law anticipates that with volunteer lawyers in place it will be able to expand the number of legal clinics by December 2012.

1.3 Management Committee Appointments

The members of the Management Committee are set out below at paragraph 2.3. In 2012, Heather Anderson and Amanda Le joined the Management Committee. Heather unfortunately is resigning from the Management Committee in order to pursue opportunities in Canberra and we thank her for her commitment and hard work over the past few months.

Olga Klimczak is also resigning from the Management Committee. Olga has provided considerable input, support and strategic direction, especially in relation to human resource matters. We thank her for her outstanding commitment over the years.

Rob Spinks is also not seeking re-election as member of the Management Committee. Rob has been involved with Street Law since its inception and Treasurer of the association for a number of years. He was integral in drafting the original funding application to the Commonwealth and State governments and has provided invaluable assistance in relation to Street Law's further application for funding and day to day financial requirements. We thank Rob for his outstanding commitment to Street Law.

1.4 Operational Matters

Over the last 12 months, Street Law has employed two further staff members to assist with overall service delivery. Rose-marie Zilioli commenced in November 2011 as Office Manager and Emmanuel Stamatiou commenced in the position of Solicitor in June 2012. All staff are part time or employed for a project.

Emmanuel is primarily responsible for the legal clinic at Ruah Centre and provides on the spot legal advice and case work with the assistance of volunteer lawyers from King & Wood Mallesons.

Rose-marie is primarily responsible for office management, as well as being responsible for the development of policies and procedures which will ensure accreditation of Street Law by the National Association of Community Legal Centres. In March 2012 Rose-marie also sourced and organised Street Law's move into dedicated premises located in the outer CBD area. This move allowed Street Law to move forward with the placement of secondee volunteer lawyers that assist with the service delivery at the legal clinics.

Street Law's Administration Assistant, Dawn Fenton has continued to provide valuable support by undertaking bookkeeping duties, the development and operation of office systems and the ongoing assistance with CLSIS data input.

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Ann-Margaret Walsh, Street Law's Principal Solicitor, remains responsible for the supervision of Street Law's legal practice, which includes attendance at the legal clinics, undertaking considerable casework and court representation. She also project managed the development of the Resource Manual. Her role also includes dealing with the day to day operational management issues.

Monica O'Brien, solicitor resigned from Street Law in November 2011. We thank her for considerable commitment to Street Law. She was a valuable member of the Street Law team.

Street Law Centre is open Monday to Friday, 8.30am to 4.30pm.

1.5 Services Provided

In addition to the three legal clinics referred to above under 'Host Agencies and Law Firms', Street Law also operates a free advice line that is open on Tuesdays and Thursdays between 12.00 noon and 2.00pm and which is also used as a free-call contact line for existing clients.

Increasing accessibility to Street Law's services has also been achieved with a mobile phone website. Smart phone users can now take a photo of the QR Code and get direct access to the Street Law website and GPS directions to each legal clinic.



The types of services provided vary with each case given, as the legal problems of each client are so varied. They include:

- Providing on the spot legal advice;
- Preparing a Legal Aid application form and writing a supporting letter;
- Sourcing a pro bono barrister, instructing the barrister and providing ongoing assistance;
- Negotiating with the Fines Enforcement Registry to assist a client to enter their 'time to pay' program or explore other options for the client;
- Writing letters to the WA Police to negotiate that a particular charge be withdrawn;
- Attending court to request adjournments and present pleas in mitigation; and
- Assisting other services with the preparation of tenancy matters going to trial.

1.6 Case Studies

Case Study 1

Street Law assisted a client who had several minor criminal law offences outstanding including stealing, disorderly conduct and breach of move on notices.

The client had been previously been sentenced to a suspended imprisonment order and these offences placed him in breach of that order and at risk of a custodial sentence. When the client first presented at the legal clinic he needed immediate assistance as he was required to appear in both the Midland and Perth Magistrates courts on the same date. Street Law was able to assist with having his Midland matters transferred to the Perth Magistrates court to ensure that a warrant for his arrest wasn't issued due to his failure to attend the Midland Magistrates court.

Street Law's assistance at that stage also included preparing a Legal Aid application and letter in support outlining the client's personal circumstances. The client was experiencing primary homelessness and also suffered from alcoholism and depression. He had no family support in Western Australia. It was these issues that were contributing to his ongoing offences. The client was engaged with the Street to Home program through Uniting Care West.

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Street Law also assisted by seeking that the outstanding matters be adjourned pending the outcome of the Legal Aid application. Legal Aid was not granted and Street Law, with the assistance of the WA Bar Association, obtained the assistance of a Barrister who was assisted on a pro bono basis. The assistance included having a conference with the client and appearing in court on 3 occasions and preparing a detailed plea in mitigation for sentencing in August 2012.

From the date initial instructions were taken to the date the client was sentenced there were 19 charges outstanding, even though Street Law had successfully negotiated for two of the charges to be withdrawn. The assistance to the client was extensive in that it required appearing in court on 6 occasions and attending Hakea to obtain instructions. The outcome was successful as a custodial sentence was avoided and the client received community based orders and fines.

Case Study 2

Street Law's case work not only includes advice and representation work but also negotiating with various government agencies including the WA Police.

A particular client sought Street Law's assistance as he had been convicted of charges pursuant to the Commonwealth Heads of Government Meeting (Special Powers) Act 2011. The client had self represented and pleaded guilty to the charges and received a \$1,000 fine. He believed the matters had been finalised.

Even though all of the matters had been resolved, a particular charge had been adjourned to another court date, of which the client was not aware. As a result a warrant for his arrest was issued and he was also charged with a breach of bail. The client was confused as to how further charges could have arisen. It was following numerous telephone calls to the court and to the arresting officer that Street Law was able to demonstrate that the original charges had been dealt with and that there was no basis for the breach of bail or the additional charges.

The breach of bail charge was initially withdrawn. Further discussions with the arresting officer resulted in the second charge also being withdrawn. Street Law's role was critical to the negotiations and advancing the client's position. At the time client was unemployed, in receipt of the Newstart allowance and not in secure accommodation.

1.7 Collaboration

Street Law has developed collaborative partnerships with the host agencies with which it has ongoing relationships, other community legal centres and various commercial law firms and also the WA Bar Association.

1.8 Service Delivery Statistics

In order to comply with the State and Commonwealth Government Funding Agreements, service delivery targets were set for each financial year that the funding is in place. The information below provides these targets and the actual numbers achieved.

1 July 2011 – 30 June 2012

	Projection	Actual
Information Activities	50	40
Advices given – face to face	250	156
Advices given – by telephone	20	41

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Overall the numbers of advices are less than that projected due to the closure of the Genesis legal clinic in June 2011. Further it is apparent that the clients who attended the legal clinics were seeking initial advice rather than information or referral. This resulted in the number of information activities being less than anticipated.

While the number of advices and information activities was lower than projected, the large number of cases taken on has resulted in an increased workload, particularly given the varying legal issues with which the clients present.

1 July 2011 – 30 June 2012

	Projection	Actual
Cases opened	20	48
Cases closed	20	38
Cases closed involving court appearances	4	11

The case work required will continue to increase given the lack of available services. For example Legal Aid funding may not be available for a particular client issue, or there may not be services available to assist with the client's particular legal problem.

1.9 Community Legal Education

Community Legal Education is ongoing and managed primarily by the Principal Solicitor. Community Legal Education has been directed to increasing the awareness of other community services of Street Law and its model of service delivery. In October 2011 Street Law, in collaboration with the WA Police Service and Legal Aid WA, delivered training to the client group, directed to increasing their understanding of their rights and responsibilities on the *Commonwealth Heads of Government Meeting (Special Powers) Act 2011* (WA).

Street Law also presented at the State Tenancy Conference in 2011.

1 July 2011 – 30 June 2012

	Projection	Actual
Community Legal Education Projects	2	3

1.10 Law Reform

Street Law's law reform and policy projects are identified by the systemic issues that become apparent through its service provision. As a result Street Law contributed to a co-badged letter responding to the proposed amendments to the *Residential Tenancies Act 1987* (WA) and also to the Law Society WA's submission to the Federal Governments Draft National Human Rights Action Plan.

1 July 2011 – 30 June 2012

	Projection	Actual
Law Reform and Legal Policy Projects	0	2

Street Law Centre WA Incorporated

1.11 Most Common Legal Issues

Street Law's client group has varied and complex legal needs. The most common legal issues that have been identified in the last financial year have been:

- Criminal Law – assault and theft;
- Civil Law – outstanding fines and tenancy issues; and
- Family Law – child contact, property issues in marriage and divorce.

1.12 Statistical Information

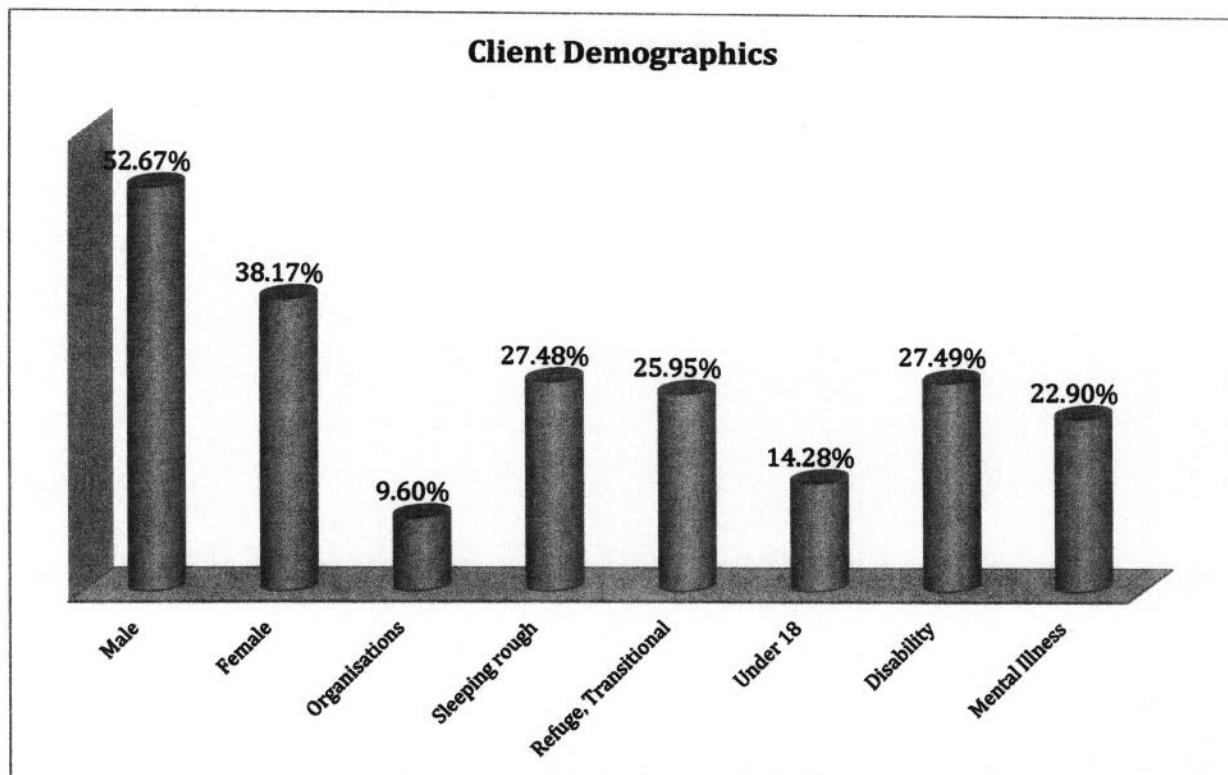
The total number of individual clients seen in the last financial year was 131. The following is a statistical overview of the client demographics, their category of homelessness and the numbers of those experiencing a mental health illness.

The majority of clients seen have been male at 52% of clients, with the remainder being 38.17% female and 9.16% organisations requesting advice on behalf of their clients.

27.49% of clients advised were recorded as having a disability and 83.33% of those clients advised Street Law that they had been diagnosed with a mental health illness.

Further 27.48% were recorded as "sleeping rough" and 25.95% were recorded as boarding in a refuge, crisis, transitional or medium term accommodation.

14.28% of clients seen at Passages were under the age of 18.



1.13 Strategic Direction

As part of meeting its long term strategic goals, Street Law's goals for the upcoming financial year are to:

Street Law Centre WA Incorporated

- expand its legal clinics to the outer metropolitan areas and also to rural, regional and remote areas. In considering where the legal clinics need to be situated Street Law will attempt to ensure that the broadest possible client demographic is captured;
- further develop its Community Legal Education program to clients to enable them to become more aware of their rights and responsibilities in the legal areas that significantly impact upon their lives; and
- continue to identify systemic legal issues that affect the client group and those issues that go to further embed the client group's experiences of homelessness. It will then seek to actively engage in law reform through contribution to written submissions and advocacy on behalf of those affected.

Street Law is currently in discussions with a host agency and law firm for the provision of an additional clinic outside the Perth central metropolitan region and, subject to agreement by the parties involved. We expect to have this clinic operational by the end of 2012.

Thank you for your support

Allens
Corrs Chambers Westgarth
Fort Legal
Freehills
Justine Fisher, Barrister and Solicitor
King & Wood Mallesons
Natasha Stewart
Legal Aid WA
Our patron, the Honourable Chief Justice Martin
Simon Freitag
Paul Yovich
Phil Walker
Shelter WA
Slater & Gordon
Stephen Walker
Tom Percy SC



Daniel Sawyer
Chairperson

Street Law WA Incorporated

Date:

Street Law Centre WA Incorporated

2. Report of the Management Committee

2.1 Profile

Street Law operates as an incorporated association under the *Associations Incorporation Act 1987* (WA). It is governed by its Management Committee under its constituent Rules.

You can contact Street Law by addressing correspondence to Anna Paris, the Secretary, at:

Anna Paris
C/o Street Law Centre WA Inc
PO Box 598 Maylands 6931
T: (08) 9271 6582
F: (08) 9271 4174

2.2 Principal activities

Please see section one of this annual report for a summary of our activities for the year.

The Management Committee of Street Law has set the following strategic goals:

- To establish a legal service for people in Western Australia who are homeless or at risk of homelessness.
- To provide information, legal advice and advocacy support to persons in Western Australia who are homeless or at risk of homelessness.
- To manage Street Law effectively, efficiently and appropriately for the benefit of the community.
- To inform members of the community about homelessness issues and take an active role in the development of relevant policy.

The Management Committee has developed a Strategic Plan to set the framework for achieving these goals.

2.3 Management Committee

The members of the Management Committee of the Organisation are:

Chairperson	Daniel Sawyer	Lawyer
Deputy Chairperson	Olga Klimczak	Lawyer
Treasurer	Rob Spinks	Government Officer
Secretary	Anna Paris	Government Officer
Committee member	Kate Beaumont	Executive Officer, Welfare Rights and Advocacy Service
Committee member	Amanda Murphy	Lawyer
Committee member	Ian Murray	Academic & Lawyer
Committee member	Ryan Watts	Lawyer
Committee member	Amanda Le	Student
Committee member	Heather Anderson	Student

2.4 Membership

Street Law currently has 49 formal members.

The Management Committee is keen to expand Street Law's membership base, so that a broader range of people from diverse backgrounds in the community have a say in how Street Law is

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operated. If you would like to become a member, contact Anna Paris on the details set out in item 2.1.

2.5 Operating and financial review and state of affairs

The financial position of Street Law is set out in the financial statements and notes contained in Part Two.

Street Law's financial statements were audited this financial year by JYCA Accounting Services Pty Ltd.

2.6 Indemnification and insurance of officers

Street Law has obtained insurance for the indemnification of its officers and also professional indemnity insurance for the principal solicitor.

2.7 Corporate governance

The Management Committee pursued two key governance projects during the 2011/2012 financial year. First, to ensure that Street Law maintains a diverse and appropriately staffed Management Committee, the induction pack for committee members was reviewed and an update process commenced which is expected to be completed in 2012/2013, including the adoption of documents such as a formal committee charter. In addition, a separate information pack was prepared for committee applicants and a selection process undertaken to diversify the committee by appointing several law student committee members, culminating in the appointments of Heather Anderson and Amanda Le. The selection process will be repeated in 2012/2013 to ensure that committee positions remain filled.

Second, to ensure good governance and accreditation by the National Association of Community Legal Centres, Street Law has conducted an audit of its existing policies and procedures and has commenced a process of revising and drafting additional policies and procedures to govern its processes. In particular, at the operations level, Street Law adopted a formalised and more detailed service mix policy to appropriately allocate resources amongst the various types of assistance that it provides. The process is expected to be completed for key policies and procedures within the 2012/2013 financial year.

Finally, a risk management review was commenced in 2011/2012, which is expected to be completed in 2012/2013, with the aim of identifying and assessing any new or key risks for Street Law and a process for dealing with those risks.

Street Law Centre WA Incorporated

Part Two – Financial Report

Street Law Centre WA Incorporated

ABN 19 763 280 871

FINANCIAL STATEMENTS

For the year ended 30 June 2012

Prepared by

JYCA Accounting Services Pty Ltd

**329 Great Eastern Highway
REDCLIFFE WA 6104**

Street Law Centre WA Incorporated

ABN 19 763 280 871

FINANCIAL STATEMENTS

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**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF Street Law Centre WA Incorporated**

Report on the Financial Report

I have audited the accompanying financial report, being a special purpose financial report, of Street Law Centre WA Incorporated which comprises the balance sheet as at 30/06/2012, the income & expenditure statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the officer's declaration.

The Responsibility of Officeholders for the Financial Report

The Officeholders of the association are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the constitution and are appropriate to meet the needs of the members. The Officeholders' responsibility also includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Officeholders, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the officeholders financial reporting under the constitution. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In my opinion, the financial report presents fairly, in all material respects the financial position of Street Law Centre WA Incorporated as of 30/06/2012 and of its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

John Yarrow
Registered Company Auditor No 13962

329 Great Eastern Highway,
Redcliffe WA 6104
17/09/2012



**Street Law Centre WA Incorporated
ABN 19 763 280 871**

Auditor's Certification

STREET LAW CENTRE WA INC

Financial Year Period: 1st July 2011 to 30th June 2012

I hereby certify that:

- (a) I am not a principal, member, shareholder, officer, employee or accountant of the Organisation or of a related body corporate as defined in section 9 of the Corporations Act 2001;
- (b) in my opinion, the attached financial statements which comprise a Statement of Financial Position, a Statement of Comprehensive Income (previously known as a Statement of Financial Performance), and Notes to the Financial Statements of the above-mentioned Organisation ('the Organisation'), and, if general purpose reports are provided, a Statement of Cash Flows, for the stated Financial Year Period are:
 - i. based on proper accounts and present true and fair view of the Organisation's financial position and financial performance in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and
 - ii. in accordance with the terms and conditions of the Agreement between Commonwealth of Australia, Legal Aid Western Australia and Street Law Centre WA Incorporated dated 13 July 2010 a copy of which has been made available to me, in relation to the provision of community legal services; and
- (c) the fourth quarter CLSIS Funds Report, containing details of the Organisations transactions for the financial year, including audit adjustments, and the Organisation's grant position at the beginning and end of the financial year is provided in respect of funds provided in accordance with the Terms and Conditions of the Agreement referred to in b.ii above for all Funding Categories.

This is an unqualified audit report.

Unless written under separate cover, I hereby further certify that, in my opinion, there is no conflict of interest between myself and the Organisation or its Management Committee.

AUDITOR DETAILS

Full Name & Company:

John Yarrow
JYCA Accounting Services Pty Ltd

ACN or ABN Number:

83 099 528 980

Registered Auditor:

Yes Registration No: 13962

Signature:



Date: 17/9/2012.

Street Law Centre WA Incorporated
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OFFICEHOLDERS' DECLARATION

The Officeholders have determined that the Association is not a reporting entity. The Officeholders have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Officeholders of the Association declare that:

1. the financial statements and notes attached present fairly the Association's financial position as at 30/06/2012 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
2. in the Officeholders' opinion there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Officeholders:

Chairman :



Dated :

~~17/09/2012~~

18/10/12.

Street Law Centre WA Incorporated

ABN 19 763 280 871

STATEMENT OF FINANCIAL POSITION

As at 30 June 2012

	Note	2012 \$	2011 \$
CURRENT ASSETS			
Cash assets	2	91,919.33	117,455.91
Other assets	3	6,652.72	-
TOTAL CURRENT ASSETS		98,572.05	117,455.91
NON-CURRENT ASSETS			
Property, plant and equipment	4	20,356.68	16,048.12
TOTAL NON-CURRENT ASSETS		20,356.68	16,048.12
TOTAL ASSETS		118,928.73	133,504.03
CURRENT LIABILITIES			
Payables	5	4,943.75	593.70
Provisions	6	19,948.10	11,460.83
Personnel-related items	7	3,079.90	7,716.85
Tax liabilities	8	5,645.44	16,056.28
Other liabilities	9	42,848.03	66,960.12
TOTAL CURRENT LIABILITIES		76,465.22	102,787.78
TOTAL LIABILITIES		76,465.22	102,787.78
NET ASSETS		42,463.51	30,716.25
MEMBERS' FUNDS :			
Opening accumulated funds		30,716.25	9,209.49
Net income for the year		7,406.39	11,770.27
Capital Aquisitions		9,905.00	9,736.49
Capital Grants recovered		(5,564.13)	-
TOTAL ACCUMULATED FUNDS		42,463.51	30,716.25

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated
ABN 19 763 280 871

STATEMENT OF COMPREHENSIVE INCOME

For the year ended 30 June 2012

	2012 \$	2011 \$
INCOME :-		
CCLSP Funding	103,192.00	102,000.00
SCLSP Funding	105,000.00	105,000.00
Funding brought forward from previous year	66,960.12	59,515.15
Donations	8,005.00	7,450.00
Membership fees	45.46	65.00
Amortisation of capital grant	5,596.46	3,655.27
Expense reimbursement	808.49	472.73
Interest received	4,559.47	4,114.39
Miscellaneous income	1,250.00	600.00
	295,417.00	282,872.54
EXPENDITURE		
Accounting & audit fees	5,890.00	3,385.35
Advertising	-	650.00
Annual Leave	5,800.77	8,172.46
Bank fees	744.37	640.83
Capital Expenditure	9,905.00	13,391.76
Clients disbursements	-	375.60
Computer Software	35.00	13.77
Depreciation - Plant and equipment	5,596.44	3,655.00
General expenses	67.29	270.69
Insurance	2,400.86	2,362.34
Internet	1,363.41	938.53
Legal fees	2,241.82	-
Long service leave	3,769.47	-
Management committee expenses	109.64	3,800.92
Minor equipment	3,155.94	5,531.75
Mobile Telephone	459.94	600.28
Postage	671.87	476.77
Practising Certificates	2,000.00	2,500.00
Printing and stationary	2,497.82	3,746.73
Professional Indemnity Insurance	209.56	355.74
Recruitment expenses	1,215.00	6,142.50
Rent	14,658.66	12,812.70
Repairs and maintenance	3,904.96	2,219.08
Staff amenities	1,123.10	752.90
Staff training	4,208.57	3,759.90
Subscription & Dues	9,581.92	5,011.65
Superannuation	13,595.68	9,419.81
Telephone, mobile and fax	4,593.05	3,575.83
Travelling expenses	2,225.16	2,013.10
Wages & Salaries	141,939.33	104,709.12
Website design	1,197.95	2,857.04
	245,162.58	204,142.15
OTHER INCOME AND EXPENSES		
Recurrent funding carried forward to next year	(42,848.03)	(66,960.12)

These statements should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated
ABN 19 763 280 871
STATEMENT OF COMPREHENSIVE INCOME

	For the year ended 30 June 2012	2012 \$	2011 \$
EXCESS OF INCOME OVER EXPENDITURE		7,406.39	11,770.27

Street Law Centre WA Incorporated

ABN 19 763 280 871

STATEMENT OF COMPREHENSIVE INCOME

Community Legal Service Information System

For the year ended 30 June 2012

	2012 \$	2011 \$
INCOME :-		
CCLSP Funding	103,192.00	102,000.00
SCLSP Funding	105,000.00	105,000.00
Funding brought forward from previous year	66,960.12	59,515.15
Expenses reimbursement	808.49	472.73
Interest received	3,250.00	4,114.39
Miscellaneous income	800.00	-
	<u>280,010.61</u>	<u>271,102.27</u>
EXPENDITURE		
Accounting fees	5,890.00	3,385.35
Advertising	-	650.00
Annual leave	5,800.77	8,172.46
Bank fees	744.37	640.83
Capital expenditure	9,905.00	13,391.76
Client Disbursement expenses	-	375.60
Computer software	35.00	13.77
Depreciation - Plant and equipment	5,596.44	3,655.00
General expenses	67.29	270.69
Insurance	2,400.86	2,362.34
Internet	1,363.41	938.53
Long service leave	3,769.47	-
Management committee expenses	109.64	3,800.92
Minor equipment	3,155.94	5,531.75
Mobile Telephone	459.94	600.28
Postage	671.87	476.77
Practising certificates	2,000.00	2,500.00
Printing and stationery	2,497.82	3,746.73
Professional Indemnity Insurance	209.56	355.74
Recruitment expenses	1,215.00	6,142.50
Rent	14,658.66	12,812.70
Repairs and maintenance	3,904.96	2,219.08
Staff amenities	1,123.10	752.90
Staff training	4,208.57	3,759.90
Subscriptions & Dues	9,581.92	5,011.65
Superannuation	13,335.45	9,419.81
Telephone, mobile and fax	4,593.05	3,575.83
Travelling expenses	2,225.16	2,013.10
Wages & salaries	139,048.07	104,709.12
Website design	1,197.95	2,857.04
	<u>239,769.27</u>	<u>204,142.15</u>
OTHER INCOME AND EXPENSES		
Recurrent funding carried forward to next year	(40,241.34)	(66,960.12)
EXCESS OF INCOME OVER EXPENDITURE	<u>0.00</u>	<u>0.00</u>

These statements should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated

ABN 19 763 280 871

STATEMENT OF COMPREHENSIVE INCOME

Resource Manual

For the year ended 30 June 2012

	2012 \$	2011 \$
INCOME :-		
Donations	8,000.00	-
	<u>8,000.00</u>	<u>-</u>
EXPENDITURE		
Legal fees	2,241.82	-
Superannuation contributions - Employees	260.23	-
Wages	2,891.26	-
	<u>5,393.31</u>	<u>-</u>
OTHER INCOME AND EXPENSES		
Recurrent funding carried forward to next year	(2,606.69)	-
EXCESS OF INCOME OVER EXPENDITURE	<u>0.00</u>	<u>0.00</u>

These statements should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated
ABN 19 763 280 871

STATEMENT OF COMPREHENSIVE INCOME
Other

For the year ended 30 June 2012	2012	2011
	\$	\$
INCOME :-		
Donations	5.00	7,450.00
Membership fees	45.46	65.00
Capital grant recovered	5,596.46	3,655.27
Interest received	1,309.47	-
Miscellaneous income	450.00	600.00
	<u>7,406.39</u>	<u>11,770.27</u>
EXPENDITURE		
EXCESS OF INCOME OVER EXPENDITURE	<u>7,406.39</u>	<u>11,770.27</u>

These statements should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated

ABN 19 763 280 871

STATEMENT OF CASH FLOWS

For the year ended 30 June 2012

	Note	2012 \$	2011 \$
Statement of Cash Flows			
Receipts from customers		125,264.88	121,357.39
Payments to suppliers and employees		237,153.19	191,487.61
Committed funds carried forward		2,606.69	-
Net cash provided by operating activities	10	(114,495.00)	(70,130.22)
CASH FLOW FROM INVESTING ACTIVITIES			
Payment for property, plant and equipment		(2,035.87)	3,655.27
Net cash provided by investing activities		2,035.87	(3,655.27)
CASH FLOW FROM FINANCING ACTIVITIES			
Net increase in cash held		(25,536.58)	40,566.88
Cash at the beginning of year		117,455.91	76,889.03
Cash at end of year		91,919.33	117,455.91

These statements should be read in conjunction with the attached compilation report.

Street Law Centre WA Incorporated
ABN 19 763 280 871

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2012

	2012	2011
	\$	\$

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

- a. This financial report is a special purpose financial report prepared for use by officeholders and members of the association. The officeholders have determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 1031: Materiality
AASB 110: Events Occurring After Reporting Date

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report:

- b. **Property, Plant and Equipment**
Property, plant and equipment are carried at cost, independent of officeholders' valuation. All assets, excluding freehold land and buildings, are depreciated over their useful lives to the association.
- c. **Inventories**
Inventories are measured at the lower of cost and net realisable value. Costs are assigned on a first-in first-out basis and include direct materials, direct labour and an appropriate proportion of variable and fixed overhead expenses.

NOTE 2: CASH ASSETS

Cash on hand	153.55	153.55
Westpac - Cheque account	14,965.29	6,799.01
Westpac - Business Cash Reserve account	75,366.94	108,945.49
Westpac - Debit Card Community Solutions account	1,433.55	1,557.86
	91,919.33	117,455.91

NOTE 3: OTHER ASSETS

Prepayments	402.73	-
Bond on rented property	6,249.99	-
	6,652.72	-

NOTE 4: PROPERTY, PLANT AND EQUIPMENT

Plant and equipment at cost	22,008.12	19,703.12
Less accumulated depreciation	(9,059.47)	(3,655.00)
Leasehold improvements at cost	7,600.00	-
Less accumulated amortisation	(191.97)	-

These notes should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated

ABN 19 763 280 871

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2012

	2012 \$	2011 \$
	<u>20,356.68</u>	<u>16,048.12</u>
NOTE 5: PAYABLES		
Trade creditors	4,943.75	593.70
	<u>4,943.75</u>	<u>593.70</u>
NOTE 6: PROVISIONS		
Provision for holiday pay	13,441.91	7,641.14
Provision for long service leave	3,769.47	-
Provision for super on annual leave	1,549.02	687.70
Accrued Salaries	1,187.70	3,131.99
	<u>19,948.10</u>	<u>11,460.83</u>
NOTE 7: PERSONNEL-RELATED ITEMS		
Salary Sacrifice payable	-	4,585.88
Superannuation payable	3,079.90	3,130.97
	<u>3,079.90</u>	<u>7,716.85</u>
NOTE 8: TAX LIABILITIES		
GST payable	2,131.54	13,002.56
PAYG withholding payable	3,513.90	3,053.72
	<u>5,645.44</u>	<u>16,056.28</u>
NOTE 9: OTHER LIABILITIES		
Recurrent Income received in advance	40,241.34	66,960.12
Resource Manual	2,606.69	-
	<u>42,848.03</u>	<u>66,960.12</u>

NOTE 10: CASH FLOW INFORMATION

For the purposes of the statement of cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts

a. Reconciliation of Cash

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash on hand	91,919.33	117,455.91
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These notes should be read in conjunction with the attached audit report.

Street Law Centre WA Incorporated

ABN 19 763 280 871

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2012

	2012 \$	2011 \$
<hr/>		
b. Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax		
Profit from ordinary activities after income tax	7,406.39	11,770.27
Depreciation	(5,596.44)	(3,655.00)
Decrease in other assets	6,652.72	-
Increase/(decrease) in payables	(34,809.83)	18,503.89
Increase in provisions	8,487.27	10,292.99
Cash flow from operations	<u>(31,165.33)</u>	<u>36,912.15</u>

These notes should be read in conjunction with the attached audit report.